Past and Future Verb Tenses

A Quick Grammar Guide By Cindy Lapeña

Past Tense

- Expresses an idea about something that happened before.
- Sentences often contain a word to show that the time is in the past.



- •The sky looked cloudy yesterday.
- •The students seemed busy last week.
- Mr. O'Neill was in Ottawa then.

Past Tense

◆ To be

Person	Singular	Plural
1 st	I was	We were
2 nd	You were	You were
3 rd	He, she, it was	They were

Past Progressive

Past tense of *to be* with the *ing* (present participle) verb form

- ◆ I was hoping
- ◆You were saying
- ♦ We were thinking
- ◆They were singing

Past Progressive: Action that was happening over a period of time; Shows that something took place at some time in the past when something else occurred.



- Someone was standing outside the classroom.
- ◆ I was talking on the phone when the alarm rang.

Past Progressive

 Asks a question about something that happened in the past. Expresses a negative idea.

Were we paying too much?
Was the class
waiting?

I was not writing that test.
He was not helping us.

Emphatic Past

Formed by using did with the verb I did wait
She did arrive
We did agree
It did sink

Emphatic Past

- Stresses an idea that happened in the past
- Suggests that something is no longer true

We did sell accessories for that product at one time.

We did have a problem, but we found a solution.

Emphatic Past

- The helping verb
 did asks a question
 about something
 that occurred in
 the past.
- The helping verb
 did expresses a
 negative idea
 about something in
 the past.

Did you like the performance?
Did the visitors leave a good impression?

I did not live in Canada in 1985.
The Office Warehouse did not have gas lift chairs.

Past Tense

 The idiomatic expression used to indicates an action that occurred regularly in the past. I used to live in Halifax.

Todd *used to* drive a red truck.

Timeless Tip: *Used to* is always written as two words. NEVER write *use to* or *useto*.

Future Tense

They will meet us tomorrow.

Mrs. Harper will be with you soon.

- Expresses an idea about something that will happen.
- Sometimes uses words that show the time, like tomorrow or later.

Future Tense

Create the *future tense* with shall or will.

Person	Singular	Plural
1 st	I shall (will) walk	We shall (will) walk
2 nd	You will walk	You <i>will walk</i>
3 rd	He, she, it will walk	They will walk

Future Tense

Timeless Tip:

Use *shall* in **legal documents**.

Shall used with the second and third person conveys the idea of required action.

The landlord *shall supply* heating oil from October 15 to May 1.

The seller *shall deliver* the merchandise within two weeks.

Future Progressive: Shows action that will go on for some time in the future

- ◆ He will be waiting at the airport when the plane lands.
- Next week they will be sending you bulletins about tax decisions.

Future Tense: Use the idiom *going* to, to express the future tense.

- Faxworx is going to open a branch in Stratford.
- As soon as the week is over, I am going to leave for Ottawa.

Timeless Tip: Do <u>not</u> use <u>gonna</u> instead of <u>going</u> to.

END

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